

# Annual General Assembly Minutes

## LACUSPA Conference

### Thursday, September 22, 2016



- I. Call to Order by Amy Boyle at 1:15 PM
- II. Executive Board Members in attendance introduced:

Amy Boyle, President; Amanda Robbins, President Elect; Chris Rice, Business Manager; Ashley White, ERA Coordinator; Leslie Nobles, ERA Coordinator- Elect; Rachel Boguille, Research Coordinator; Blake Thomas, Technology Coordinator; Matthew Miles, Member at Large. Not present: Aeryel Williams, Newsletter Editor; Holly Stewart, SEAHO Rep; Dawn Broussard, Past President.

#### III. Old Business

- a. Review of 2015-2016 Accomplishments: Amy Boyle discussed the many accomplishments of the outgoing Exec Board including:
  - a. 3 Roundtable discussions (Student & Staff Recognition, RA Selection Processes, and Student Support Strategies in times of Conflict),
  - b. Freelance graphic design work by former LAHO member to redesign the look of LAHO logos
  - c. Updated website
  - d. LAHO SWAG & Networking Opportunities including LinkedIn, Facebook, etc
  - e. 2 Newsletters Published about the organization & member institution updates.
- b. Financial Review: Chris Rice provided budget statement and explanation for expenses.
- c. SEAHO-Rep Funding- Amanda Robbins & Amy Boyle provided explanation of the SEAHO Rep Funding Committee's work to propose including of funding support for the SEAHO Rep. Amy made a motion to approve the proposal; Motion was seconded & approved. Language to be added to the constitution is as follows:

#### **Section 7. SEAHO Representative**

The SEAHO Representative shall be a member in good standing in the association for a minimum of two years. This person must have several years of significant involvement in LAHO prior to running for this position. The SEAHO Representative first responsibility is to chair the state caucus meeting at the next SEAHO Conference. The SEAHO Representative shall serve a term of office for two years and will transition his or her elected replacement at his or her last SEAHO Conference (following the fall election of a new Representative). The SEAHO Representative will represent LAHO at all SEAHO Executive meeting including annual conference and mid-year meeting. The SEAHO Representative is responsible for all conference funding and travel expenses with the exception of the Spring Annual SEAHO Conference registration fee, which will be funded by the LAHO operating budget. Other duties are outlined in Policy Book.

#### IV. New Business

- a. 2016 Equipping Resident Assistants Conference: Leslie Nobles presented plans for the upcoming ERA Conference.
  - a. Date November 11-12; 1 night conference (optional Saturday night stay).

1. Registration ( 4:30 PM- 7:00 PM)
  2. Dinner at 6:00 PM
  3. Formal Opening – 7:30 PM
- b. Responsibilities- Selected by each institution:
1. Registration: Centenary
  2. Team Developments (2- 45 min sessions): Nichols
  3. Case Study: Xavier
  4. Silent Auction: Xavier
  5. Music: Loyola
  6. T-shirts: Southeastern & Loyola
  7. Late Night Games/Activities: Southeastern & Loyola
  8. Late Night Snack: Loyola (with possible transportation assistance from another institution)
  9. Slideshow: Loyola
- c. Registration Closes on: October 28

b. Elections

- a. Positions up for election
  1. President Elect (3 year commitment): Matthew Miles Nominated previously; Matthew shared a few words about his interest. Amanda moved to elect Matthew, Amy seconded; all approved.
  2. SEAHO Representative (2 year term): Aeryel Williams and Montgomery Mewers previously nominated. Amy moved (Caroline Eastlin seconded) to elect Montgomery to fulfill the current SEAHO Rep role until February and Aeryel begin in February 2017. All approved.
  3. ERA Conference Coordinator Elect (2 year term) Shirelle Perkins and Honey Bashir nominated. Both spoke about their interest. In Ballot vote of one vote per institution, Honey Bashir elected 4 to 3.
  4. Research Coordinator (1 year term): Stephanie Hignojos nominated, Chris Rice moved to elect, Amy seconded, All Approved.
  5. Newsletter Editor (1 year term): Shirelle Perkins nominated, Amy moved to elect, Leslie seconded, All approved.
  6. Member at Large: Alex Coad nominated, \_\_\_\_\_ moved to elect, \_\_\_\_\_ seconded, All approved.
- c. Awards: Ashley White and Leslie Noble presented award winners from Spring 2016 ERA Conference which was cancelled due to severe weather. Winners included:
  - a. Male Resident Assistant of the Yea: JUSTIN WILLIS, *Grambling State University*
  - b. Female Resident Assistant of the Year: SOPHIE BOUDREAUX, *Louisiana State University*
  - c. Male Rising Star: DEQUAZ HUMPHRIES, *Southeastern Louisiana University*
  - d. Female Rising Star: IVY AINSWORTH, *Southeastern Louisiana University*
  - e. Young Professional of the Year

- f. LAHO Distinguished Service: ERIN WALKER, *Grambling State University*
  - g. Always Hallways 2016: DR. AMY HEBERT, *Nicholls State University*
  - h. Staff Development Program of the Year: DIVERSITY TRAINING, *Southeastern Louisiana University*
  - i. Education Program of the Year: DIVERSITY U@GSU, *Grambling State University*
  - j. Community Building Program of the Year: BEIGNETS & BIASES, *Louisiana State University*
  - k. Graduate Student of the Year: COLLIN JNO FINN, *Grambling State University*
- V. Institutional Updates: Shared by Xavier University (Changes in student governing policies), McNeese University (Students will be attending ERA), Nichols (New AC & upcoming openings) and Southeastern LA University (new construction, search process for new VP of Student Affairs)
- VI. General Assembly advisement for upcoming year: Amanda requested input from General Assembly regarding topics of interest for LAHO Exec Board to consider.
- a. Research topics (ex. FLSA, compensation, job descriptions)
  - b. Membership and Meetings (ex. open conference calls: [716-293-5589](tel:716-293-5589) PIN: 69543)  
Amanda reminded assembly they are welcome to sit in on calls.
- VII. Announcements: Amanda shared dates for upcoming SEAHO Conference: February 28- March 3 in Chattanooga; Registration beginning November 1)
- VIII. Group Photo
- IX. Adjournment