



**Executive Board Meeting
Thursday, January 20, 2016**

- I. Approval of Minutes

- II. Old Business
 - a. ERA -March 11-12, 2016
 - b. Theme: Disney
 - c. ERA Responsibilities
 - i. Registration- SELU
 - ii. Team Development- Nicholls
 - iii. Case Study- Tulane
 - iv. Programs- SELU
 - v. Awards- Centenary
 - vi. Silent Auction- ULL
 - vii. Music- SELU
 - viii. T-Shirts- Loyola
 - ix. Late Night Snack- Loyola
 - x. Slideshow- LSU
 - d. Registration and ERA Schedule
 - i. Using square 2.75% on charge- convenience fee
 - ii. Ashley sent email to members regarding registration, program proposals and awards.
 - iii. LAHO Meeting was during sessions last year and cause issues with attendance.
 - iv. Name tags, programs, folder, t-shirts- will reimburse for purchases related to ERA
 - e. Logo Revision- Draft In Progress
 - f. Open Meeting Schedule- after registration is open
 - i. Idea to do another round table- perhaps on RA Selection
 - ii. Thursday, February 4 at 9:30am. Include a brief update to ERA or other business.
 - g. SEAHO-Mid Year Funding- Committee will meet in January
 - h. Mission Revision- See below. Team likes the mission statement and will send feedback if needed.

- III. New Business
 - a. LACUSPA

- i. LAHO needs to vote on Best of Program for SEAHO. We need representation from our state to be able to qualify.
 - b. ERA T-Shirt- working on the
 - c. Board Member Updates
 - i. Newsletter Editor- ready to send out first newsletter
 - ii. SEAHO Rep- Feb 1, Service Award nomination and Resolution of Appreciation due
 - iii. Business Manager- Budget update next meeting, updating tax documents
 - iv. ERA Coordinator and Elect- working on schedule
 - v. Research Coordinator-
 - vi. Technology Coordinator- Updating website, needs own log in, will add research findings
 - vii. Member-at-large- updating contact info
 - viii. President Elect- no
 - ix. Past President- no
- IV. Announcements
- V. Next Meeting
- VI. Adjournment

Mission Statement Draft:
Louisiana Association of Housing Officers
Serve. Develop. Engage